

**Court of Common Pleas  
Juvenile Division  
Lucas County, Ohio**

Court Appointed Special Advocate Department



Judge Denise Navarre Cubbon, Administrative Judge  
Judge Connie Zimmelman

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January 16, 2018

Dear Applicant:

Thank you for your interest in the Lucas County Juvenile Court's Court Appointed Special Advocate/Guardian ad Litem (CASA/GAL) Program! This important volunteer position requires dedicated, responsible people who want to become child advocates. Attached is our application for you to complete, along with some other documents which explain more about our program.

Our next CASA/GAL training class for technologically savvy applicants will begin Wednesday, May 23, 2018. This class will use a flex-learning curriculum which involves about 15 hours of online course work and 16 hours of in-person sessions. Those who do not meet our technologically savvy requirements, as determined in an in-person interview, will be eligible for our forty-hour in-person training class which will begin in October 2018.

We encourage you to apply **now** as the application process takes time, and you will want to complete your required court observations prior to the first day of training. You will begin your pre-training by observing the required court proceedings once you have been interviewed and accepted into the class. You will be required to attend **all** of the dates listed below:

If the CASA office accepts you into the flex-learning training, in addition to the work you will complete online, these are the class dates you **must** attend:

|                     |                        |
|---------------------|------------------------|
| Wednesday, 05/23/18 | 5:30 p.m. to 8:30 p.m. |
| Wednesday, 05/30/18 | 5:30 p.m. to 8:30 p.m. |
| Wednesday, 06/06/18 | 5:30 p.m. to 8:30 p.m. |
| Wednesday, 06/13/18 | 5:30 p.m. to 8:30 p.m. |

*(Continued on Page 2)*

*Flex-Learning Dates (Continued):*

|                     |                                       |
|---------------------|---------------------------------------|
| Wednesday, 06/20/18 | 5:30 p.m. to 8:30 p.m.                |
| Wednesday, 06/27/18 | 5:30 p.m. to 8:30 p.m.                |
| Friday, 06/29/18    | 11:15 a.m. to 2:30 p.m. (Swearing-In) |

Once we receive your application, we will immediately begin processing it. If an interview is scheduled, bring **your driver's license and proof of automobile insurance** with you at the time of the interview. Court observations will begin after your interview has been completed.

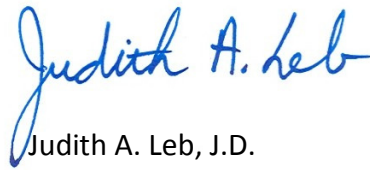
For additional information about CASA, please visit our website at [www.casakids.net](http://www.casakids.net), our Lucas County Ohio CASA YouTube Channel, or view the National CASA Association's "Become a Court Appointed Special Advocate (CASA)" video, also found on YouTube. It gives a clear picture of CASA volunteering in just three minutes!

Please call us if you have any questions or concerns at 419-213-6753. Again, thank you most sincerely for your interest in serving our community's abused and neglected children and the Lucas County Juvenile Court.

Sincerely,



Colleen Schoonmaker  
Recruitment & Training Coordinator



Judith A. Leeb, J.D.  
Director, CASA/CRB Programs

JAL/krs

Attachments: CASA Fact Sheet, CASA/GAL Application