



Lucas County Juvenile Court
Court Appointed Special Advocate/Guardian ad Litem (CASA/GAL)
2017 Attorney Training Schedule
REVISED 3/7/17

This is a specialized class for attorneys only. YOU ARE REQUIRED TO ATTEND 100% OF THE TRAINING SESSIONS. To receive a \$750 stipend you must sign a contract with Lucas County CASA pledging that you

1. Desire to become a trained CASA/GAL to serve as the GAL for abused and neglected children,
2. Commit to attend and participate fully in the training outlined below including completing Court observations, and
3. Agree to accept three CASA cases within one year of completing the training.

Your first case shall be taken pro bono and subsequent cases may be taken as a paid GAL pursuant to the payment schedule set forth by Lucas County Juvenile Court.

All sessions will be held at the Lucas County Juvenile Justice Center, 1801 Spielbusch Avenue, Toledo, Ohio. The class will take place in Training Room 2, which is the first training room in the training corridor on the right side of the lobby. Please be sure to **arrive in Training Room 2 no later than 8:15 a.m.** Since we will provide breakfast, you'll need this time to prepare a plate for yourself, get settled and be ready to begin class promptly at 8:30 a.m. We want to be respectful of your time, so we'll start and end class on time.

There is a daily parking lot at the corner of Canton & Southard streets; there are two lots at this corner and the parking cost for the full day is \$3.00. The daily lot is on the same side of Canton as the Juvenile Justice Center. Be sure **not** to park in the monthly lot.

Court Observations - Each person is required to observe the following 3 proceedings:

- 1) Emergency Shelter Care Hearing (ESCH): Docket time is reserved for ESCHs at 1:00 p.m. each day. Call the CASA office after 11:00 a.m., to find out if there will be an ESCH on that day. Arrive by 12:20 p.m. so that you can observe the interviews of family and caseworkers in preparation for the ESCH. Please reserve 2 hours to complete this observation.
- 2) Adjudication/Disposition Hearing: Please call the CASA secretaries to schedule your Adjudication/Disposition observation at 419-213-6753. Please reserve two hours of time to complete this observation.
- 3) Drug Court Staffing and Drug Court: Drug court staffings begin at 1:30 p.m. on Mondays & Thursdays in Training Room 3. Please arrive by 1:20 p.m. Drug Court begins at 2:30 p.m. (immediately after the staffing) in Court Room 1. Please reserve two hours of time to complete this observation.

After each hearing you observe, please complete an Observation Form and return it to the CASA secretaries immediately after the observation. Completion of the form is required for each observation.



Monday, May 22, 2017

Breakfast and lunch provided (including vegetarian option)

- 8:00 a.m. Arrival, Sign-In, Pick Up Handouts, Breakfast, Coffee
- 8:30 a.m. Welcome, Announcements, & “Make a Lifelong Difference” Video
Colleen Schoonmaker, Training Coordinator
- 8:45 a.m. Role of the GAL and Must Do, May Do, Can’t Do Exercise
Judy Leb, J.D., CASA Director
- 9:45 a.m. Legal Overview (Chart page 2-22)
Emily Richter, J.D., CASA Staff Attorney
- 10:00 a.m. The Juvenile Court Process (Legal Terms)
Emily Richter, J.D., CASA Staff Attorney
- 10:20 a.m. Break
- 10:35 a.m. Understanding Poverty
Judy Leb, J.D., Director
- 11:50 a.m. Understanding Families: Case Plans & Safety Assessments
Gayle Adams, LCCS Caseworker
- 12:50 p.m. Lunch
- 1:35 p.m. **All About LCCS (Lucas County Children Services)**
Melonny Banks, Intake and Alternative Response (30 min.)
- 2:05 p.m. Margo Dinkens, Enhanced Visitation & Foster Care (30 min.)
- 2:35 p.m. Where to Find Everything You Want to Know in an LCCS File
Emily Richter, J.D., CASA Staff Attorney (5 min.)
- 2:40 p.m. Children appearing in Court (VOICES)
Emily Richter, J.D., CASA Staff Attorney
- 3:10 p.m. Break
- 3:25 p.m. Children’s Developmental Milestones and Observing Babies
Judy Leb, J.D., CASA Director
- 3:40 p.m. Case Study: The Greene Case
Colleen Schoonmaker, Training Coordinator
- 5:00 p.m. Evaluation and Adjourn



Wednesday, May 24, 2017

Breakfast and lunch provided (including vegetarian option)

- 8:00 a.m. Arrival, Sign-In, Pick Up Handouts, Breakfast, Coffee
- 8:30 a.m. Detective Work and the GAL: Investigation and Information Gathering
Colleen Schoonmaker, Training Coordinator
- 10:00 a.m. Professionalism and Ethics
Emily Richter, J.D., CASA Staff Attorney
- 11:00 a.m. Break
- 11:15 a.m. Child Abuse and Neglect: The Facts
Randy Schlievert, M.D., Pediatrician & Director, Child Maltreatment
Department, Mercy Children's Hospital
- 12:30 p.m. Lunch
- 1:15 p.m. Legal Report Writing
Colleen Schoonmaker, Training Coordinator
- 2:45 p.m. Protective Supervision
Rochelle Abou-Arraj, J.D., CASA Staff Attorney
- 3:00 p.m. Break
- 3:15 P.M. Case Study: The Amarillo Case
Rochelle Abou-Arraj, J.D., CASA Staff Attorney
- 4:45 p.m. Obtaining Confidential Information
Emily Richter, J.D., CASA Staff Attorney
- 5:00 p.m. Evaluations & Adjourn

Friday, May 26, 2017

SWEARING-IN CEREMONY & LUNCHEON

- 11:15 a.m. Arrival, Sign-In, Handouts
- 11:30 a.m. The Judges' Perspectives & **Oath of Office**
Judge Denise Navarre Cubbon
- 12:00 p.m. Celebration Luncheon
All GAL Graduates & Their Guest (if applicable), CASA Staff