



LUCAS COUNTY JUVENILE COURT COURT APPOINTED SPECIAL ADVOCATE/GAL

2017 FLEX LEARNING Pre-Service Tentative Training Schedule

Updated 1/13/17

YOU ARE REQUIRED TO ATTEND EVERY TRAINING SESSION. If you miss a session and have had your absence excused by Colleen Schoonmaker, CASA Recruitment/Training Coordinator, you are responsible for making arrangements with Colleen or Karen Sawmiller, CASA Secretary, for making up the material at a later date.

All sessions will be held at the Lucas County Juvenile Justice Center, 1801 Spielbusch Avenue, Toledo, Ohio. The class will take place in Training Room 2, which is the first training room in the training corridor on the right side of the lobby. Please be sure to **arrive in Training Room 2 no later than 5:15 p.m.** Since we will provide dinner, you'll need this time to prepare a plate for yourself, get settled and be ready to begin class promptly at 5:30 p.m. We want to be respectful of your time, so we'll start and end class on time.

There is no cost for parking at a street meter after 5:00 p.m. If no spaces are available in the front of the building or on the Southard Street side of the building, check the street at the back of the building (Canton Street). If you still don't find a space on the street, there is a daily parking lot at the corner of Canton & Southard streets; there are two lots at this corner and after 3:00 p.m. each day, the parking cost is only \$1.00. Be sure **not** to park in the monthly lot.

Court Observations - Each person is required to observe the following 3 proceedings:

1) Emergency Shelter Care Hearing (ESCH)

Docket time is reserved for ESCHs at 1:00 p.m. each day. Call the CASA office after 11:00 a.m., to find out if there will be an ESCH on that day. Arrive by 12:20 p.m. so that you can observe the interviewing in preparation for the ESCH. Please reserve 2 hours to complete this observation.

2) Adjudication/Disposition Hearing

Please call the CASA secretaries to schedule your Adjudication/Disposition observation at 419-213-6753. Please reserve two hours of time to complete this observation.

3) Drug Court Staffing and Drug Court

Drug court staffings begin at 1:30 p.m. on Mondays & Thursdays in Training Room 3. Please arrive at 1:15 p.m. Drug Court begins at 2:30 p.m. (immediately after the staffing) in Court Room 1. Please reserve two hours of time to complete this observation.

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After each hearing you observe, please complete an Observation Handout and return it to the CASA secretaries immediately after the observation. Completion of the Observation Form is required for each observation.

If you are asked to identify yourself for the record, say “your CASA name and CASA observer.”

In-Class INTRODUCTION on Wednesday, August 9, 2017

Fajita Bar

5:15 p.m.	Arrival, Sign-In
5:30 p.m.	Welcome & Brief Introductions of Staff Colleen Schoonmaker, Training Coordinator
5:45 p.m.	The Importance of the CASA/GAL from the Judge’s Perspective The Honorable Judge Connie Zimmelman
6:00 p.m.	Adult Learning Principles Colleen Schoonmaker, Training Coordinator A. Group Rules B. The Parking Lot & The Online-Portion Comments & Questions Posting C. Facilitator’s Role, Learner’s Role & the 11:59 p.m. Sunday Deadline
6:30 p.m.	CASA Basics Colleen Schoonmaker, Training Coordinator Victims Rights and Opportunities- The GAL’s Responsibility VINE Victim Information and Notification Everyday “Picking Up The Pieces” brochure (State of Ohio Attorney General’s Office)
7:15 p.m.	Break
7:25 p.m.	Tour of the Juvenile Justice Center Judy Leb, J.D., Director and Rochelle Abou-Arraj, J.D., Staff Attorney
7:55 p.m.	How to Navigate the Computer “Moodle Room” Colleen Schoonmaker, Training Coordinator & Emily Richter, J.D., Director
8:25 p.m.	Evaluations & Adjourn

Complete ONLINE SESSION 1 coursework by Monday, 8/14, midnight; respond to your classmates' postings by noon on Wednesday, 8/16.

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In-Class Session 1 on Wednesday, August 16, 2017

Potato Bar

- 5:15 p.m. Arrival, Sign-In, Pick-up Handouts & Dinner
- 5:30 p. m. Online Portion Recap
Colleen Schoonmaker, Training Coordinator
- A. Understanding Best Interest
 - B. Understanding Minimum Sufficient Level of Care
 - C. Key Participants in the Bleux Case
 - D. What is a Genogram & Genogram for the Bleux Case
- 6:00 p.m. Introductions, Directions Given by Colleen Schoonmaker, Training Coordinator
(Practice interviewing and speaking before an audience)
- 7:00 p.m. Break
- 7:10 p.m. Must Do, May Do, Can't Do: Interactive Exercise
Colleen Schoonmaker, Training Coordinator
- 7:50 p.m. Legal Overview (Chart)
Rochelle Abou-Arraj, J.D., CASA Staff Attorney
- 8:30 p.m. Evaluations, Adjourn

Complete ONLINE SESSION 2 coursework by Monday, 8/21, midnight; respond to your classmates' postings by noon on Wednesday, 8/23.

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In-Class Session 2 on Wednesday, August 23, 2017

Taco Bar (beef & beans)

- 5:15 p.m. Arrival, Sign-In, Pick-up Handouts & Dinner
- 5:30 p.m. Online Portion Recap
Colleen Schoonmaker, Training Coordinator
- A. Mental Health
 - B. Obtaining Confidential Information
 - C. Jamaal's Case
 - D. Communications with Children Video
- 5:45 p.m. Activity 2.20, (page 2-47). Introducing Yourself as a CASA/GAL
Colleen Schoonmaker, Training Coordinator
- 6:05 p.m. Activities 2.18 -2.19. The Greene Case
Colleen Schoonmaker, Training Coordinator & Judy Leb, J.D., Director
- Reminders:
What did you tell Marky when he asked if his parents will get into trouble?
Genogram for the Greene Case
- 7:20 p.m. Break
- 7:30 p.m. Court Reports
Colleen Schoonmaker, Training Coordinator
- 8:10 p.m. Reporting Forms
Colleen Schoonmaker, Training Coordinator
- 8:30 p.m. Evaluations, Adjourn

***Complete ONLINE SESSION 3 coursework by Monday, 8/28, midnight; respond to your classmates' postings by noon on Wednesday, 8/30.**



In-Class Session 3 on Wednesday, August 30, 2017

Pasta bar and salad

- 5:15 p.m. Arrival, Sign-In, Pick-up Handouts & Dinner
- 5:30 p.m. Online Portion Recap
Colleen Schoonmaker, Training Coordinator
A. Cultural Competence
B. Domestic Violence
C. Substance Abuse
- 5:45 p.m. The Amarillo Case
Emily Richter, J.D., Staff Attorney and Rochelle Abou-Arraj, J.D., Staff Attorney
- 7:55 p.m. Break
- 8:05 p.m. Child Development Activity 3.20 (page 3-41): Ages & Stages (if time)
Colleen Schoonmaker, Training Coordinator
Recap (if no time)
A. Review Before Each Visit
B. Observing Babies
- 8:30 p.m. Evaluations & Adjourn

***Complete ONLINE SESSION 4 coursework Monday, 9/4, midnight; respond to your classmates' postings by noon on Wednesday, 9/6.**



In-Class Session 4 on Wednesday, September 6, 2017

Cobb salad bar & chicken noodle soup

- 5:15 p.m. Arrival, Sign-In, Pick-up Handouts & Dinner
- 5:30 p.m. Online Portion Recap
Colleen Schoonmaker, Training Coordinator
- A. Resilience & Permanence
 - B. PPLA & Advocating for Older Youth
 - C. VOICES
 - D. Educational Advocacy
 - E. LGBTQ
 - F. Crossover Youth
- 5:45 p.m. Gathering Information: Interviewing Skills
(Open & Closed Ended Questions)
Colleen Schoonmaker, Training Coordinator
- 6:30 p.m. Break
- 6:40 p.m. The Lavender Case: Interviewing Role Play
Judy Leb, J.D., Director & Colleen Schoonmaker, Training Coordinator
- 8:10 p.m. Healthy Baby Court
Colleen Schoonmaker, Training Coordinator
- 8:30 p.m. Evaluations & Adjourn

***Complete ONLINE SESSION 5 coursework Tuesday, 9/12 at noon.**



In-Class Session 5 on Wednesday, September 13, 2017

Potato Bar

5:15 p.m.	Arrival, Sign-In, Pick-up Handouts & Dinner
5:30 p.m.	Poverty Judy Leb, J.D., Director
6:35 p.m.	Break
6:45 p.m.	The Redd Case Judy Leb, J.D., Director & Colleen Schoonmaker, Training Coordinator
7:45 p.m.	Detective Work and the GAL: Investigation and Information Gathering Colleen Schoonmaker, Training Coordinator
8:30 p.m.	Evaluations & Adjourn

SWEARING-IN Ceremony and Luncheon on Friday, September 15, 2017

11:15 a.m.	Arrival, Sign-In
11:30 a.m.	The Judges' Perspectives & Oath of Office Judge Denise Navarre Cubbon
12:00 p.m.	Celebration Luncheon All GAL graduates, Volunteer Coordinators and CASA Staff
12:30 p.m.	Announcements Colleen Schoonmaker, Training Coordinator
1:15 p.m.	Adjourn or Optional JDC (Juvenile Detention Center) Tour
2:30 p.m.	JDC Tour Completed

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